



Department Director Assistant (m/f/d)



The Department of Preclinical Imaging and Radiopharmacy (Director Prof. Bernd Pichler) at the University Hospital of the Eberhard Karls University Tuebingen competes on scientific top level in preclinical imaging with international research groups. Therefore we are looking for a top motivated and service minded colleague. We are looking for a parental leave substitute and are offering a position as a

Department Director Assistant (m/f/d)

The Department of Preclinical Imaging and Radiopharmacy is a powerful research oriented group focusing on new tracers and biomarkers as well as in vivo biomedical research utilizing novel imaging technology and developing the next generation PET and multimodality imaging equipment. We are an interdisciplinary team of ~70 researchers and technical employees with various backgrounds such as medicine, biology, biochemistry, chemistry, computer science, physics and mathematics. We maintain many collaborations with basic researchers and clinical colleagues at our university hospital, the science faculty of the University of Tübingen as well as with many scientific partners worldwide.

The successful candidate will be embedded in a very stimulating and interdisciplinary field of research. He/she is required to interact with the various scientists from different fields as well as with our clinical colleagues. Besides written and telephone correspondence (German and English) and general administrative matters, the successful candidate will also be responsible for the management of appointments and mails, as well as meetings and business trips and initiating orders.

The successful candidate will directly support the director of the department and will support the coordination of all third-party funds, structured research and educational programs, as well. Therefore it is required to have a Bachelor or Master degree in the area of life sciences (e.g., biology, biochemistry, chemistry, biotechnology) to be able to think interdisciplinary in the larger field of biomedical research topics.

Perfect language skills (spoken and written) in both English and German are mandatory. The position requires excellent organizational and communication skills, as well as thorough knowledge of MS Office applications and a high degree of responsibility awareness. The offered position demands a high degree of flexibility and the ability to adjust to the changing needs within the Department. We expect absolute reliability, integrity and trustworthiness. Travel costs for job interviews are unfortunately not covered.

For further information and in case of questions please contact the WSIC Office: Tel.: 07071 29-87443
E-Mail: Office.WSIC@med.uni-tuebingen.de

Application deadline is **18.02.2019**

Please submit your application by E-Mail only (attached PDF) indicating the **reference number 9280** to:

Universitätsklinikum Tübingen
Radiologische Klinik: Präklinische Bildgebung und Radiopharmazie
Röntgenweg 13
72076 Tübingen
(Germany)

E-Mail: Office.WSIC@med.uni-tuebingen.de



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